



APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

120 W. MAIN STREET
VERNON, MICHIGAN 48476
PHONE 989-288-2300 FAX 989-288-2057

PERMIT NUMBER
DATE ISSUED
PERMIT FEE

Table with 2 columns: Authority/Completion/Penalty and Discrimination statement.

APPLICATIONS AND FEES (MADE PAYABLE TO VILLAGE OF VERNON) CAN BE SUBMITTED TO THE VILLAGE OF VERNON. APPLICANT TO COMPLETE ALL ITEMS IN SECTIONS. SEPARATE APPLICATIONS MUST BE COMPLETED FOR PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS AND SUBMITTED TO THE VILLAGE OF VERNON.

LOCATION OF BUILDING

Form with fields for STREET LOCATION, ZONING DISTRICT, CITY, STATE, ZIP, OWNERSHIP, PARCEL NUMBER, LOT SIZE.

TYPE OF IMPROVEMENT RESIDENTIAL PROPOSED USE NON-RESIDENTIAL PROPOSED USE

- Checkboxes for various improvement types: NEW BUILDING, ALTERATION, DEMOLITION, FOUNDATION ONLY, MOBILE HOME SET-UP, PRE-MANUFACTURE, SPECIAL INSPECTION, RELOCATION, ADDITION, REPAIR, ONE FAMILY, TWO OR MORE FAMILY, HOTEL/MOTEL, ADDITION, POOL, ATTACHED/DETACHED GARAGE, DECK, STORAGE SHED, POLE BUILDING, AMUSEMENT, CHURCH/RELIGION, INDUSTRIAL, PARKING GARAGE, SERVICE STATION, OFFICE/BANK/PROFESSIONAL, OTHER, LIBRARY, STORE/MERCANTILE, TANKS/TOWERS, PUBLIC UTILITY, HOSPITAL/INSTITUTE.

NONRESIDENTIAL DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE:

CHARACTERISTICS OF BUILDING

Form with sections: PRINCIPAL TYPE OF FRAMING, TYPE OF SEWAGE DISPOSAL, DIMENSIONS, TYPE OF WATER SUPPLY, NUMBER OF OFF-STREET PARKING SPACES, PRINCIPAL TYPE OF HEATING FUEL, TYPE OF MECHANICAL, RESIDENTIAL BUILDINGS ONLY.

VALUATION AND PERMIT FEE

Form with fields for TYPE OF CONSTRUCTION, FEE BASIS, USE GROUP, CONSTRUCTION COST, SQUARE FEET, CONSTRUCTION VALUE.

**IDENTIFICATION – APPLICANT- CHECK ONE OF THE FOLLOWING**

**APPLICANT IS:**  OWNER OR LESSEE  ARCHITECT OR ENGINEER  CONTRACTOR

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:

**OWNER OR LESSEE**

NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER

**ARCHITECT OR ENGINEER**

NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
LICENSE NUMBER			EXPIRATION DATE

**CONTRACTOR**

COMPANY		COMPANY OWNER'S NAME		
COMPLETE MAILING ADDRESS		CITY	STATE	TELEPHONE NUMBER
LICENSEE NAME	BUILDER'S LICENSE NUMBER	EXPIRATION DATE		
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION AND SOCIAL SECURITY NUMBER				
WORKERS COMP INSURANCE CARRIER AND NUMBER OR REASON FOR EXEMPTION				EXPIRATION DATE
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				

I HEARBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN, SHIAWASSEE COUNTY AND VILLAGE OF VERNON. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**SIGNATURE OF APPLICANT**

**DATE**

\_\_\_\_\_

**PERMITS NEEDED TO SUBMIT WITH BUILDING PERMIT**

- APPROVAL BY PLANNING COMMISSION      DATE \_\_\_\_\_
- APPROVAL BY ZONING BOARD OF APPEALS      DATE \_\_\_\_\_
- PLOT PLAN
- ON-SITE SEPTIC/TAP-IN       DRIVEWAY
- SOIL EROSION       ENERGY CALCULATIONS

**OTHER PERMITS/APPROVALS REQUIRED**

- ELECTRICAL PERMIT
- MECHANICAL PERMIT
- PLUMBING PERMIT
- DNR PERMIT
- OTHER \_\_\_\_\_

**APPROVAL**

**DATE**

\_\_\_\_\_



